

PROPOSED REVISION TO EXECUTIVE PROCEDURE RULES

Add new paragraph 5:

“5. REQUESTS BY THE PUBLIC/OUTSIDE ORGANISATIONS TO ADDRESS THE CABINET

- (a) Any member of the public or a representative of an outside organisation may address the Cabinet on any agenda item (except those dealt with in private session as exempt or confidential business) due to be considered at a meeting.
- (b) The following rules shall apply to such requests:
 - (i) requests must relate to an existing agenda item;
 - (ii) requests must not raise new business for the meeting concerned;
 - (iii) all requests must be notified to the Council by 4 pm on the day of the meeting;
 - (iv) requests need not be in writing;
 - (v) a maximum of two persons shall be permitted to address the Cabinet on any one agenda item;
 - (vi) no more than three items on an individual Cabinet meeting agenda may be the subject of addresses by the public or other organisations;
 - (vii) a time limit of 3 minutes per speaker shall apply;
 - (viii) if the number of requests to address the Cabinet exceeds the maximum of six, they will be prioritised by reference to date of receipt;
 - (ix) this procedure shall not apply to Cabinet Committees.”